

Email form to: mycharthelp@wellstar.org OR Fax form to: 770-999-2306  
If you need assistance, please call the MyChart Help Desk at 470-644-0419

### Access to Your Child's MyChart Record:

To sign up for access to your child's MyChart record, please complete both pages of this Child Proxy Form and return to the address shown below. Please note that your child's chart will be accessed through your MyChart record. Completing this form will establish a MyChart record for you and your child.

Parent / Guardian Information (all sections are required unless otherwise noted - please print clearly):

Parent Name (Last, First, Middle Initial): \_\_\_\_\_  
Social Security Number (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Primary Physician: \_\_\_\_\_

Please note the following age range limitations for MyChart. These age range limitations do not affect any legal right you have to access your child's record by other means. To request a paper copy of your child's record, contact your child's primary care provider.

- If your child is age 0 to 11: You will be granted full access to your child's MyChart record.
- If your child is age 12 to 17: You will be granted partial access to your child's MyChart record (e.g. appointment scheduling, immunizations).
- When your child reaches age 18: You will no longer have access to your child's MyChart record.

Please provide the following information for each child. All fields are required unless otherwise noted. If you have more than 4 children for whom you would like proxy access, please request another form from your child's physician, or make a copy of this form.

1. Child Name (Last, First, Middle Initial): \_\_\_\_\_  
SSN (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Primary physician: \_\_\_\_\_
2. Child Name (Last, First, Middle Initial): \_\_\_\_\_  
SSN (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Primary physician: \_\_\_\_\_
3. Child Name (Last, First, Middle Initial): \_\_\_\_\_  
SSN (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Primary physician: \_\_\_\_\_
4. Child Name (Last, First, Middle Initial): \_\_\_\_\_  
SSN (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Primary physician: \_\_\_\_\_

PLEASE BE SURE TO SIGN PAGE 2 OF THIS FORM

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### MyChart Terms and Conditions

I understand that MyChart is intended as a secure online source of confidential medical information. If I share my MyChart ID and password with another person, that person may be able to view my or my child's health information and information about someone who has authorized me as a MyChart proxy.

I agree that it is my responsibility to select a confidential password, to maintain my password in a secure manner, and to change my password if I believe it may have been compromised in any way.

I understand that MyChart contains selected, limited medical information from a patient's medical records and that MyChart does not reflect the complete contents of the medical record. I also understand that a paper copy of a patient's medical record may be requested from Wellstar's Release of Information Department at 770-810-8880.

I understand that my activities within MyChart may be tracked by computer audit and that entries I make may become part of the medical record.

I understand that access to MyChart is provided by Wellstar Health System as a convenience to its patients and that Wellstar Health System has the right to deactivate access to MyChart at any time for any reason.

I understand that use of MyChart is voluntary and I am not required to use MyChart or to authorize a MyChart proxy.

I acknowledge that I have read and agree to these terms and conditions.

\_\_\_\_\_/ Signature of Parent/ Authorized Person / \_\_\_\_\_/ Relationship to Patient / \_\_\_\_\_/ Date

\_\_\_\_\_/ Signature of Parent/ Authorized Person / \_\_\_\_\_/ Relationship to Patient / \_\_\_\_\_/ Date